

REFUGEE COMMUNICATIONS ACTION PLAN CHECKLIST

The following list of proposed activities will help you identify steps your office can take to utilize CORE's resources and optimize refugee access to vital information. This list is suggestive and should be tailored to your office's needs and resources.

ACTIVITIES TO USE CORENAV IN YOUR WORK

- Show COREnav videos during CO class
- Use COREnav podcasts during CO class
- Embed COREnav videos and podcasts on organization's website
- Include corenav.org as a resource for refugees on tablets and computers used at organization's office
- Include corenav.org as resource for new employees, volunteers, interns, and interpreters as a part of their orientation
- Use corenav.org during caseworker appointments to aid in CO related instruction such as employment
- Use corenav.org during at-home CO to aid in housing orientation

ACTIVITIES TO USE CORE'S WAITING ROOM RESOURCES FOR REFUGEES IN YOUR WORK

- Print and place CORE palm cards and fact sheets in waiting areas
- Print and hang posters in waiting areas
- Place fact sheets in refugee information packets
- Distribute relevant fact sheets to refugees during interviews and appointments with caseworkers depending on literacy levels
- Bring fact sheets on circuit rides, to airport reception and home visits
- Show COREnav videos on a loop on waiting room TVs or kiosks

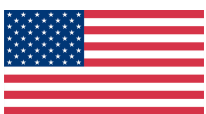
ACTIVITIES TO USE THE SETTLE IN MOBILE APP IN YOUR WORK

- Use *Settle In* app during CO (create activities using the mobile app lessons by encouraging refugees to download the app or provide tablets or phones to refugees; Assign *Settle In* chapters as homework)
- Use *Settle In* app during caseworker appointments
- Use *Settle In* app during at-home CO
- Download *Settle In* onto an organization-owned and monitored tablet or phone and provide to refugees in waiting area or CO classroom
- Download *Settle In* onto all organization-owned staff mobile phones
- Promote *Settle In* to new staff, interns, interpreters, and volunteers via e-communications

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